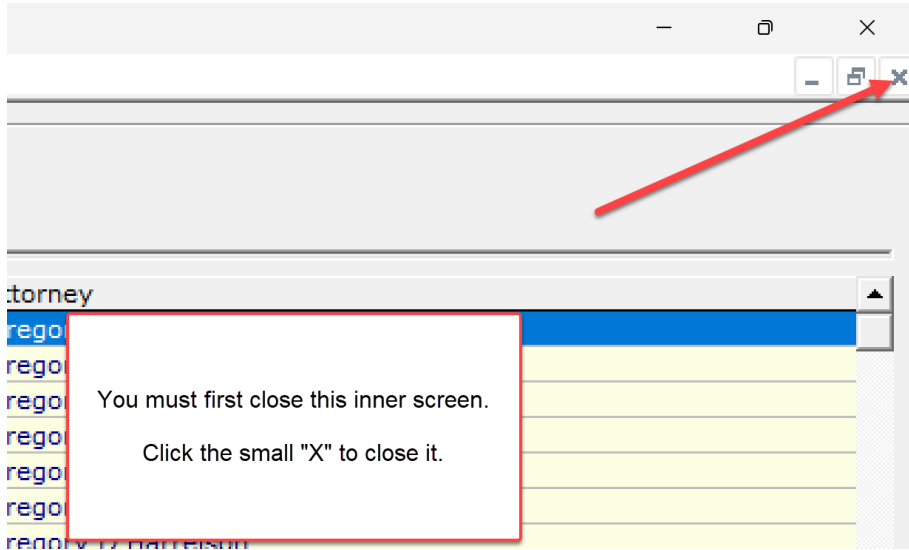
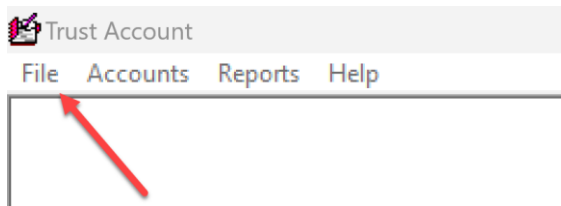


How to Backup/Restore LawTrust

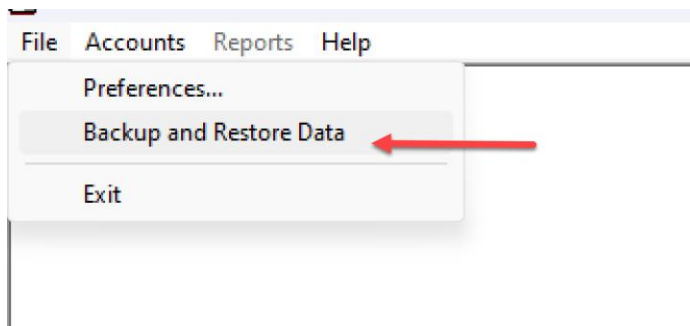
Step 1: You must close the inner screen. Look:



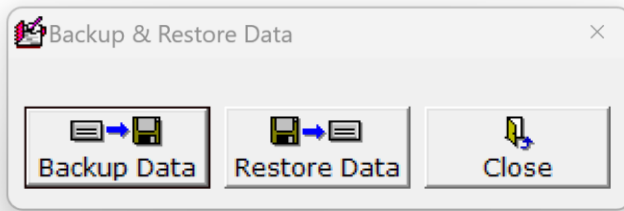
Step 2: Click on File



Step 3: Click on Backup and Restore Data



Step 4: Select what you want to do:



Step 5 (backup). Click the Backup Data box then navigate to a location where you will save the file. Give the file a name such as feb2.2023 so you will know the date of the backup.

Please don't save it to your hard drive. What good will it do you there if your computer crashes? Save it to dropbox.com (the cloud) or a USB drive.

Step 6 (restore). Let's say you bought a new computer. Install LawTrust on that computer. If you saved the backup file to the cloud in Step 4, then go to the cloud on the new computer and use the "Restore" feature of LawTrust to restore the file you saved. No matter what, the data file created using the backup feature can be restored to LawTrust. New computer or old.